STATE OF MAINE

CC	OUNTY PROBATE COURT	DOCKET NO	
IN RE:		WITNESS SUBPOENA FO	R:
		☐ TRIAL ☐ DEPOS	SITION
		☐ HEARING ☐ INSPE	
TO:	of	<u>:</u>	
		e to appear for the purpose of testify	
20 at	and to remain until discharged for	the purpose of testifying.	,
20, at	_ and to remain until disentarged for	the purpose of testifying.	
☐ YOU ARE COMMANDI	ED in the name of the State of Mair	e to appear before	
a	, at the offices of		
at		, Maine, on suant to the Maine Rules of Civil Pr	,
atto testify a	and give evidence by deposition pur	suant to the Maine Rules of Civil Pr	ocedure, an
application having been filed	for this deposition in this court.		
		n and copying of the following desig	
premises on		, at	
		 •	
☐ YOU ARE COMMANDI	ED to permit inspection and copyin	g of the following designated things	or premises:
Time and place of inspection	: <u> </u>		
This subpoena is issued on be	ehalf of	who	ose attorney
If you object to the subpoena	. vou must file a timely motion in c	ourt to quash or modify it. If you ob	piect to the
		ated above, you must serve notice of	
		, before	
EAH HDE T	WARNING AND N	OTICE. OENA MAY SUBJECT YOU TO	
	RREST AND BEING HELD IN C		,
		R A STATEMENT OF YOUR RIG	THTS AND
	THIS SUBPOENA AS SET OUT	IN M.R.PROB.P. RULE 45 AS C	
	M.R.CIV.P. RULE 45	(C) AND (Q)	
Date:			
	_	Register/Attorney	

	COUNTY		
On, I subpoenaed the above-named delivering a copy of this subpoena. (At the same time I tendered and paid to the sum of \$ as fees for travel and one days attendance).		by	
	Travel Service Copy	Signature	
	Witness Fee	Agency	

Rule 45(c): Protection of Persons Subject to Subpoenas.

- (1) A party or an attorney responsible for the issuance and service of a subpoena shall take reasonable steps to avoid imposing undue burden or expense on a person subject to that subpoena. The court for which the subpoena was issued shall enforce this duty and impose upon the party or attorney in breach of this duty an appropriate sanction, which may include, but is not limited to, lost earnings, a reasonable attorney fee, and other reasonable expenses incurred in seeking the sanction.
- (2)(A) A person commanded to produce and permit inspection and copying of designated books, papers, documents, or tangible things, or inspection of premises, need not appear in person at the place of production or inspection unless commanded to appear for deposition, hearing, or trial.
- (B) Subject to paragraph (d)(2) of this rule, a person commanded to produce and permit inspection and copying may, within 14 days after service of the subpoena or before the time specified for compliance if such time is less than 14 days after service, serve upon the party or attorney designated in the subpoena a written objection to inspection or copying of any or all of the designated materials or of the premises. If objection is made, the party serving the subpoena shall not be entitled to inspect and copy the materials or inspect the premises except pursuant to an order of any justice or judge of the court for which the subpoena was issued. If objection has been made, the party serving the subpoena may, upon notice to the person commanded to produce, move at any time for an order to compel the production. Such an order to compel production shall protect any person who is not a party or an officer of a party from significant expense resulting from the inspection and copying commanded.
- (3)(A) On timely motion, the court for which a subpoena was issued shall quash or modify the subpoena if it (i) fails to allow a reasonable time for compliance; (ii) requires a resident of this state who is not a party or an officer of a party to travel to attend a deposition outside the county wherein that person resides or is employed or transacts business in person or a distance of more than 100 miles one way, whichever is greater, unless the court otherwise orders; requires a nonresident of the state who is not a party or an officer of a party to attend outside the county wherein that person is served with a subpoena, or farther than 100 miles from the place of service, unless some other convenient place is fixed by an order of court; (iii) requires disclosure of privileged or other protected matter and no exception or waiver applies; or (iv) subjects a person to undue burden.
- (B) If a subpoena (i) requires disclosure of a trade secret or other confidential research, development, or commercial information, or (ii) requires disclosure of an unretained expert's opinion or information not describing specific events or occurrences in dispute and resulting from the expert's study made not at the request of any party, or (iii) requires a person who is not a party or an officer of a party to incur substantial expense to travel more than 100 miles one way to attend trial, the court may, to protect a person subject to or affected by the subpoena, quash or modify the subpoena or, if the party in whose behalf the subpoena is issued shows a substantial need for the testimony or material that cannot otherwise be met without undue hardship and assures that the person to whom the subpoena is addressed will be reasonably compensated, the court may order appearance or production only upon specified conditions.

Rule 45(d) Duties in Responding to a Subpoena.

- (1) A person responding to a subpoena to produce documents shall produce them as they are kept in the usual course of business or shall organize and label them to correspond with the categories in the demand.
- (2) When information subject to a subpoena is withheld on a claim that it is privileged or subject to protection as trial preparation materials, the claim shall be made expressly and shall be supported by a description of the nature of the documents, communications, or things not produced that is sufficient to enable the demanding party to contest the claim.